

PRIVACY POLICY

The entities that form part of the Grupo IMG as controllers of personal data according with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 ("Regulation "or" RGPD"), have adopted a privacy policy.

Please read this privacy policy carefully as the personal data collected and processed through this website implies the knowledge and acceptance of the conditions contained herein.

WHAT IS PERSONAL DATA?

Personal data is any information, of any nature and regardless of their support, including sound and image, relating to an identified or identifiable natural person. Any person who can be identified directly or indirectly, namely by reference or by identification number or one or more specific elements of his/her physical, physiological, psychic, economic, cultural or social identity, shall be considered identifiable.

WHICH PERSONAL DATA IS COLLECTED AND PROCESSED?

Grupo IMG collects and processes the following personal data, among others:

- Contractual relationship management : name, email, telephone number, address, id number and VAT number;
- Recruitment: name, e-mail, telephone number, address and resume;
- Claims management: name, e-mail and telephone number.

When browsing the website, Grupo IMG may collect information about the computer, including the IP address, operating system, and browser used for administrative purposes and aggregation of information for our advertisers.

Grupo IMG assumes and presumes that the data that has been supplied by the holder of the data or that it has given authorization to do so is true and up to date.

HOW IS YOUR DATA COLLECTED?

Personal data can be collected by following means:

- (a) E-mail;
- (b) Website;
- (c) Phone calls;
- (d) In person.

The data collected are processed and stored in a computerized way and in strict compliance with the legislation on the protection of personal data being stored in a specific database, created for this purpose, by Grupo IMG or the entities contracted by it.

Some personal data collected from website are mandatory and, in case of lack or insufficiency of these data, Grupo IMG may not be able to provide you with the services or information requested. In each specific case, Grupo IMG will inform you of the mandatory nature of the provision of personal data in question.

WHAT ARE THE PURPOSES AND GROUNDS FOR PROCESSING YOUR DATA?

In accordance with the Data Protection Principles, the Grupo IMG may only process your personal data for specific purposes and if it has a legal basis for doing so. The Grupo IMG uses your data for the following purposes and based on the following grounds:

- I- Based on the agreement you entered into with us, we treat your data for the purpose of:
 - a. Management of contractual relationship;
 - b. Billing and confirmation of payment method; and
 - c. Client/provider support.

II- Based on a pre-contractual procedure we treat your data for the purpose of:

- a. Budget and information request; and
- b. Recruitment.

III- In order to comply with legal obligations, we treat your data for the purpose of:

- a. Claims management; and
- b. Comply with legal obligation.

IV- Because you are our client and we have a legitimate interest in provide you, more and better service, we treat your data for the purpose of:

- a. Satisfaction surveys;
- b. Market studies, evaluation surveys and statistical analyses;
- c. Contact schedule;
- d. Newsletters; and
- e. Marketing actions.

V- Based on your consent, we treat your data for the purpose of:

- a. Newsletter (not client); and
- b. Marketing actions (not client).

In order to achieve the purposes identified above, Grupo IMG may proceed with the interconnection of the data collected, with the purpose of updating and completing such data.

WITH WHO IS YOUR DATA SHARED?

The data collected and held by Grupo IMG may be transmitted, with respect for the duty of confidentiality and the principle of the purpose that led to its collection, for the following entities:

- a) Entities of the group in which Grupo IMG is a part of;
- b) Judicial or administrative authorities, in cases where such disclosure is mandatory;
- c) Recruitment and selection companies;
- d) Subcontractors who will process the data on behalf of Grupo IMG and according to the purposes determined by it.

“COOKIES”

“Cookies” are small pieces of information that can help identify your browser and which can store information, for example, User’s settings and preferences.

Grupo IMG may store cookies on your device to personalize and facilitate navigation to the maximum, not providing those same cookies references or personal data of the User.

For more information you should read our [Cookies Policy](#).

WHAT ARE YOUR RIGHTS?

Under the terms of the Personal Data Protection legislation, we guarantee you the right to access, update, rectify, delete, portability and erase your personal data. You may also submit complaints to the Portuguese Data Protection Authority (CNPD).

We also give you the right to withdraw your consent (not client) or object (not client) to the use of the data provided for marketing purposes, to send informative communications or to include it in lists or information services. If you did not do it when collecting the data, you can send a request later.

The exercise of these rights shall be exercised through the following e-mail: dataprivacy@imgsgps.com.

FOR HOW LONG IS YOUR DATA STORED?

The time during which the data is stored varies according to the purpose for which the information is processed. Where there is no specific legal requirement, data shall be stored and retained only for the minimum period necessary for the purposes for which it was collected or later processed, after this time the data will be deleted.

IS YOUR DATA SAFE?

Grupo IMG is committed to ensure the protection of the security of your data. For this, we adopted various technical and organizational security measures in order to protect the personal data that it makes available to us against its unauthorized use, loss, misuse, alteration, treatment or access, as well as against any other form of illicit treatment.

Grupo IMG requires its subcontractors and its partners to adopt safety measures equivalent to those it carries out.

Notwithstanding the security measures practiced by Grupo IMG, the User must take additional security measures, such as ensuring that he uses properly configured security-related equipment and Browser with active firewall, anti-virus and antispyware, and make sure of the authenticity of the websites you visit on the internet and avoid websites whose reputation you do not trust.

COMMUNICATIONS

Grupo IMG acknowledges that it will be able to communicate data of the Users within the acquisition and / or merger processes in which it is found, not considering this communication as a transfer of data to third parties, nor if there is any subcontracted treatment.

Grupo IMG may also transmit data to third parties in the context of investigations, inquiries and judicial and / or administrative proceedings or of a similar nature, provided that it is duly ordered by judicial order accordingly.

DATA TRANSFER

In case of data transfers to third countries that do not belong to the European Union or the European Economic Area, Grupo IMG will comply with the law, in particular as regards the suitability of the country of destination for the protection of personal data and the requirements applicable to such transfers, and personal data are not transferred to jurisdictions which do not provide security and protection guarantees.

CHANGES TO THE PRIVACY POLICY

Grupo IMG reserves the right at any time to make adjustments or changes to this Privacy Policy, which will be published on this site.

